

CHANGE TO DISMISSAL
THOMAS E. BOWE MIDDLE SCHOOL
PHONE: 856-652-2700 Ext. 3102 FAX # 856-589-0869

Please use this form to notify the school of any changes to your child's regular dismissal procedure. Please send it in with your child the morning the dismissal change is to occur. Calling in changes to the office by phone should only be done in emergency situations. In the case of an emergency, these changes must be called in by 12:30 p.m. on a regular dismissal day and 10:00 a.m. on an early dismissal.

Student's Name: _____ Date: _____

Homeroom Teacher: _____

From : _____
(Parent/Guardian Name)

NORMAL ROUTINE

____ Bus # _____
____ Non-transported
____ Parent Pick-Up
____ GCDC/JURASSIC (you must notify GCDC/JURASSIC of any changes to dismissal).

CHANGE TO NORMAL ROUTINE

____ Will be picked up early by _____ (person) at _____ (time).
____ Please provide reason for early pick up: _____
____ Parent Pick-up _____ going home with _____
____ Non-transported _____
____ Will be going home on their assigned Bus # _____
____ Will be going to GCDC/JURASSIC (You must also notify GCDC/JURASSIC of any changes to dismissal).
____ Other: _____

- This form should be sent in each day there is to be a change in regular dismissal procedures.
- Early pick-ups should occur no later than 2:00 p.m. during a regular school day and by 11:30 p.m. during an early dismissal day.

Parent/Guardian (Signature): _____ Date: _____

Phone Number: _____

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